

Adams County Land & Water Conservation Online Payment Instructions

1. Go to the Adams County Homepage.
2. Using your mouse to highlight the Departments
3. Click on County Treasurer.



Lexis Nexis charges a convenience fee of 2.95% of the amount of the payment (including any penalties or interest), is charged for all tax payments to process payments. You will be notified of the fee before your payment is made. This fee is paid directly to Lexis Nexis. Our government partners do not receive any portion of this fee.



4. Scrolling down the page until you see "To make a Second Installment Tax Payment or Delinquent Tax Payment Click Here" (as shown in the picture)

This link is for second installment payments made after February 1, and delinquent taxes. Any current year tax payment made prior to February 1, need to be made to the local municipality. Please refer to your tax bill for correct information. The County Treasurer's office does not have access to post these payments. Any payment made to this website for current year taxes will be returned to the taxpayer to send to the correct collecting entity. Per WI State Statute 74.69, a payment must be made to the correct collecting entity to be considered timely. Thank you. To make a **Second Installment Tax Payment** or **Delinquent Tax Payment** Click [Here](#)

5. Click on Miscellaneous.
6. Fill out the "Description of Product" as "Tree & Shrub Sale" and the amount you ordered. Click Continue.

7. Continue to fill out the form and Click Continue.

**DON'T FORGET TO EMAIL YOUR ORDER PDF ORDER ALONG WITH A RECEIPT OF THE PAYMENT TO :
MEGAN.SCHNOLIS@ADAMS.CO.WI.US**

**Call 608-339-4268 for an order form.
Order deadline is February 23rd, 2018**

